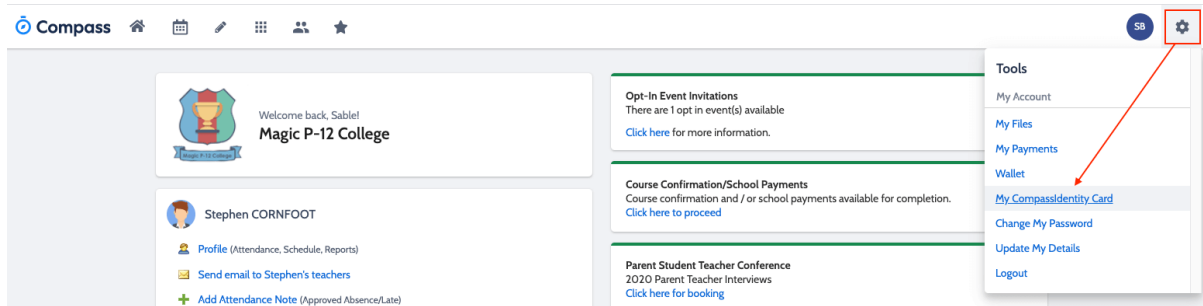


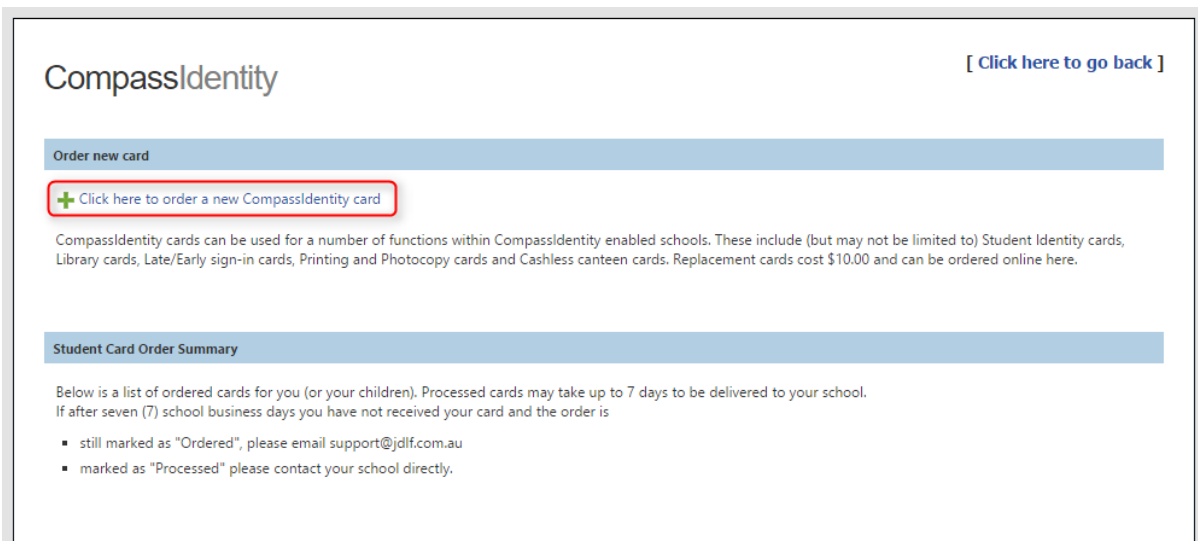
Parent/Student Card Orders

If students are required to order a replacement CompassIdentity card, this can be done either by the student via their Compass portal, or by their parent in the parent portal.

The user can access the card ordering page by going to the cog icon and selecting 'My CompassIdentity Card'.



On the page, select 'Click here to order a new CompassIdentity card'



Complete the payment details and click 'Order Now'.

CompassIdentity

[[Click here to go back](#)]

Order new card

CompassIdentity cards can be used for a number of functions within CompassIdentity enabled schools. These include (but may not be limited to) Student Identity cards, Library cards, Late/Early sign-in cards, Printing and Photocopy cards and Cashless canteen cards. Replacement cards cost \$10.00 and can be ordered online here.

New CompassIdentity card order for:
Minerva MCGONAGALL

Please select the reason for the replacement

Replacement/Damaged/Lost

Payment

Replacement card fee: **\$10.00 (including GST)**

Name on card

Card Type

Card Number

Expiry (Month/Year) /

CVV/CVC [Where do I find my CVV/CVC?](#)

We use CompassPay.com as our payment processing gateway. In clicking the relevant "Pay" or "Submit" button below, you agree for your credit card to be charged by CompassPay.com on behalf of your school. You understand that the amount charged will be the 'Total Due' or amount indicated above and that this will appear on your credit card statement as CompassPay.com. This payment and use of this website is in alignment with the Compass School Manager terms and conditions of use available at <http://compass.edu.au/policy/>

By proceeding, you agree that

- you are the card holder for the credit card above; and
- the credit card above is valid, and able to honour payments; and
- your child is still enrolled at the specified school; and
- you (or your child) do not have a working and current CompassIdentity card for the selected student in your possession; and
- you understand that this order cannot be cancelled and will render any previously issued CompassIdentity cards (and some or all of their functionality) will become invalid; and
- you understand that this CompassIdentity card will remain the property of the issuer and may be held by authorised users upon presentation as per our terms of use; and
- you understand that this transaction will be processed and appear on your credit card statement as **CompassPay.com**; and
- you accept the relevant refund policies and understand that this online purchase does not have a 'change of mind' policy; and
- the CompassIdentity card will be delivered directly to your child's school; and
- you understand this process with charge the above credit card \$10 (including GST); and
- you accept the Compass School Manager and CompassIdentity policies available [here](#).

Student Card Order Summary

Below is a list of ordered cards for you (or your children). Processed cards may take up to 7 days to be delivered to your school. If after seven (7) school business days you have not received your card and the order is

- still marked as "Ordered", please email support@jdlf.com.au
- marked as "Processed" please contact your school directly.

Activate Windows
Go to Settings to activate Windows

The card order and payment will then be processed, and the card will be delivered to the school for issue.