



October 2023

Dear parent/guardian,

YEAR 7 PARENT PAYMENT CONTRIBUTIONS

Elevation Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Elevation Secondary College voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Examples of the types of benefits made possible by parent payments are:

- Musical instruments for the music classes, and use when instrumental classes are held
- Quality art supplies for art classes
- Better quality food and recipes in Food Technology classes
- Science chemicals and other products for science experiments.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to purchase class sets of text books, supplies for science experiments, on site use of instruments for the music program, also assists with the additional hours of onsite IT Tech support for the school which has been invaluable.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Payments whilst not due until January 30th, 2024, can be made via Compass from December 1st, 2023.

Yours sincerely,

Colin Burke
Principal

Joanne Hardie
School Council President

AIM HIGH | WORK HARD | BE GOOD

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
CORE SUBJECTS	
English, Humanities, Maths, Chinese, Health and PE, Science <ul style="list-style-type: none"> • Photocopying of materials, worksheets and provision of class sets • Provision of chemicals, and supplies for experiments 	\$50
Music <ul style="list-style-type: none"> • Provision of musical instruments to use during class 	\$20
Art classroom consumables, materials & equipment <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper 	\$20
Digital Technologies <ul style="list-style-type: none"> • Provision of classroom desktop computer 	\$20
Food Technology <ul style="list-style-type: none"> • Provision of food to be used in the practical classes 	\$80
Personal Development – Student Diary if not paid for via Booklist	\$15
A: TOTAL CORE SUBJECTS CONTRIBUTIONS	\$205 (A)
OTHER CURRICULUM CONTRIBUTION ITEMS	
Student ID Card	\$10
Students Personal Photocopy Credit	\$10
Provision of and upkeep of classroom PC's	\$10
B: TOTAL OTHER CURRICULUM CONTRIBUTION ITEMS	\$30 (B)
C: TOTAL CURRICULUM CONTRIBUTIONS (A+B)	\$235
Other Contributions - for non-curriculum items and activities	Amount
Student wellbeing programs	\$10
First Aid	\$10
IT Tech Support	\$10
School Grounds Maintenance	\$10
Lockers	\$10
Padlocks	\$20
Assessment and Student Management Software – Compass , Edval	\$50
Network security software	\$15
General Contribution (suggested amount \$25, \$50, \$75, \$100)	
TOTAL OTHER CONTRIBUTION ITEMS	\$

Educational Textbook and Stationery for students to own

Attached is a list of textbooks and stationery that the school recommends you purchase from Campion for your child to individually own and use.

Extra-Curricular Items and Activities

Elevation Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like your child to participate in these extra-curricular activities for your child, a sample of what will be available is listed below. Further details regarding timing and costs will follow later in the year.

Extra-Curricular Items and Activities	Amount
Optional Year 7 school camp – to be held in Term 1, 2024	To be advised
Optional Year 7 Interschool Sports program	As activity arises
Optional Year 7 private music lessons	To be advised when expression of interest is registered
Other optional excursions to be scheduled	To be advised at the time of the event is published
Incursions events to be planned during the year	To be advised at the time of the event is published
Total Extra-curricular Items and Activities	

Financial Support for Families

Elevation Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- Payment Plans Provided on Compass Portal

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lexia Collins – Business Manager

Ph: 03 8339 8000 | Email: lexia.collins@education.vic.gov.au

Total

Category	Enter Amount to be paid
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	Advised as the activities are scheduled

Payment methods

Payment via the Compass Parent Portal is our preferred method.

Credit Card / Debit Card

Cash – but must be by prior arrangement and correct amount as the office does not carry change.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. **Refunds are not processed for change of mind.** Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

If paying in person in the office please complete the following information:

Student Name: _____

Student Code: _____

Amount being paid: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.