



ELEVATION  
SECONDARY COLLEGE

November 2023

Student Name:

Mentor Group:

Dear parent/guardian,

### YEAR 10 PARENT PAYMENT CONTRIBUTIONS - 2024

Elevation Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Elevation Secondary College voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to purchase additional classroom resources, supplies for science experiments, on site use of instruments for the music program, also assists with the additional hours of onsite IT Tech support for the school which has been invaluable.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Colin Burke  
Principal

Joanne Hardie  
School Council President

AIM HIGH | WORK HARD | BE GOOD

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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	<input checked="" type="checkbox"/>
<b>CORE SUBJECTS</b>		
English, <ul style="list-style-type: none"> <li>Photocopying of class handouts</li> </ul>	\$20	
Maths – General or Methods <ul style="list-style-type: none"> <li>Photocopying of class handouts</li> </ul>	\$20	
History <ul style="list-style-type: none"> <li>Photocopying of class handouts</li> </ul>	\$20	
Personal Development <ul style="list-style-type: none"> <li>Student Diary</li> </ul>	\$15	
Numeracy – <b>Selected Students</b> <ul style="list-style-type: none"> <li>Photocopying of class handouts</li> </ul>	\$20	
English – EAL – <b>Selected Students</b> <ul style="list-style-type: none"> <li>Photocopying of class handouts</li> </ul>	\$20	
<b>A: TOTAL CORE SUBJECTS</b>		
<b>Year 10 Electives</b>		
Environmental Science <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying, experiment supplies</li> </ul>	\$20	
Physics & Chemistry <ul style="list-style-type: none"> <li>Chemicals for experiment</li> </ul>	\$30	
Psychology <ul style="list-style-type: none"> <li>Photocopying</li> </ul>	\$20	
Commerce & Business Management <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Chinese <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Physical Education <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Work Related Skills <ul style="list-style-type: none"> <li>Additional Classroom resources</li> </ul>	\$20	
Computer Applications <ul style="list-style-type: none"> <li>Computer supplies</li> </ul>	\$30	
Food Studies <ul style="list-style-type: none"> <li>Food supplies and upkeep of equipment</li> </ul>	\$250	
Visual Communication	\$80	
Visual Arts <ul style="list-style-type: none"> <li>Pencils, heavy duty paper, pain</li> </ul>	\$80	
Media <ul style="list-style-type: none"> <li>Photography supplies, SD Cards</li> </ul>	\$80	
Music <ul style="list-style-type: none"> <li>Provision of musical instruments</li> </ul>	\$30	

<b>PRE VCE SUBJECTS</b>		
Pre VCE Health and Human Development <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Pre VCE Physical Education <ul style="list-style-type: none"> <li>Supply and upkeep of equipment</li> </ul>	\$20	
Extended English	\$20	
<b>VCE ACCESS</b>		
Psychology <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Legal Studies <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Health and Human Development <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
Business Management <ul style="list-style-type: none"> <li>Additional Classroom resources, photocopying</li> </ul>	\$20	
<b>B: TOTAL ELECTIVE SUBJECTS CONTRIBUTIONS</b>	<b>\$ (B)</b>	
<b>OTHER CURRICULUM CONTRIBUTIONS ITEMS</b>		
Students Personal Photocopy Credit	\$10	
Student ID Card	\$10	
Provision of and upkeep of classroom PC's	\$10	
<b>C: TOTAL OTHER CURRICULUM CONTRIBUTIONS</b>	<b>\$30 (C)</b>	
<b>D: TOTAL CURRICULUM CONTRIBUTIONS (A+B+C)</b>	<b>\$</b>	
<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>	
Student wellbeing programs	\$15	
First Aid Equipment	\$10	
IT Tech Support	\$10	
School Grounds Maintenance	\$10	
Lockers	\$10	
Assessment and Student Management Software – Compass, Edapt, Edval	\$50	
Network security software	\$15	
General Contribution (suggested amount \$25, \$50, \$75, \$100)		
<b>TOTAL OTHER CONTRIBUTION ITEMS</b>	<b>\$</b>	

Tax Deductible Contributions	Amount
Building Fund	\$
\$25, \$50, \$100 or other desired amount	
<b>Total Tax Deductible Amounts</b>	<b>\$</b>

### Educational Textbook and Stationery for students to own

Attached is a list of textbooks and stationery that the school recommends you purchase from Campion for your child to individually own and use.

### Extra-Curricular Items and Activities

Elevation Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like your child to participate in these extra-curricular activities for your child, a sample of what will be available is listed below. Further details regarding timing and costs will follow later in the year.

Extra-Curricular Items and Activities	Amount
Whole School Athletics Carnival	\$10
Optional Year 10 Interschool Sports program	As activity arises
Optional Year 10 private music lessons - MUST BE PAID IN FULL BEFORE LESSON COMMENCE	To be advised
Other optional excursions to be scheduled	As activity arises
<b>Total Extra-curricular Items and Activities</b>	

### Financial Support for Families

Elevation Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- Payment plans provided on Compass portal

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lexia Collins – Business Manager

Ph: 03 8339 8000 | Email: [lexia.collins@education.vic.gov.au](mailto:lexia.collins@education.vic.gov.au)

**Total**

Category	Enter Amount to be paid
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	Advised as the activities are scheduled
Building Fund (Tax Deductible)	\$
<b>TOTAL PAYMENT MADE</b>	\$

**Payment methods**

Payment via the Compass Parent Portal is our preferred method.

Credit Card / Debit Card

Cash – but must by prior arrangement and correct amount as the office does not carry change.

If paying by Compass Parent Portal, there will be an option to pay via the payment plan of equal amounts each month from February until November.

**Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department’s Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

If paying in person in the office, please complete the following information:

Student Name: \_\_\_\_\_

Student Code: \_\_\_\_\_

Amount being paid: \_\_\_\_\_

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.